

**GENERAL APPROPRIATIONS RESOLUTION
FISCAL YEAR ENDING 2011 (FY 2011)
TOWNSHIP OF SCIO**

A RESOLUTION ESTABLISHING THE GENERAL APPROPRIATIONS FOR SCIO TOWNSHIP; DEFINING POWERS AND DUTIES IN RELATION TO THE ADMINISTRATION OF THE BUDGET; AND PROVIDING REMEDIES FOR NON-COMPLIANCE WITH REQUIREMENTS.

THE BOARD OF TRUSTEES OF THE TOWNSHIP OF SCIO HEREBY RESOLVES:

WHEREAS, THIS RESOLUTION SHALL BE THE TOWNSHIP OF SCIO GENERAL APPROPRIATIONS AND BUDGET AUTHORIZATION FOR THE FISCAL YEAR APRIL 1, 2010 TO MARCH 31, 2011.

WHEREAS, THE TOWNSHIP MANAGER IS DESIGNATED AS THE CHIEF ADMINISTRATIVE OFFICER UNDER THE UNIFORM BUDGETING AND ACCOUNTING ACT AND IS THE RESPONSIBLE PARTY FOR THE ADMINISTRATION OF THE TOWNSHIP BUDGET.

WHEREAS, PURSUANT TO MCLA 141.412 AND MCLA 141.413, NOTICE OF PUBLIC HEARING ON THE PROPOSED BUDGET WAS PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION, THE PROPOSED BUDGET HAS BEEN AVAILABLE FOR PUBLIC INSPECTION IN ADVANCE OF THE HEARING, AND A PUBLIC HEARING ON THE PROPOSED BUDGET WAS HELD ON MARCH 23, 2010.

WHEREAS, THE SCIO TOWNSHIP BOARD BUDGET ANTICIPATES A LEVY OF 0.95 MILL TO BE LEVIED AND COLLECTED AS THE GENERAL PROPERTY TAX ON ALL REAL AND PERSONAL PROPERTIES WITHIN THE TOWNSHIP UPON THE CURRENT TAX ROLL, SAID 0.95 MILL BEING WITHIN THE LIMIT AS STATUTORILY ALLOCATED MILLAGE AND THE AMOUNT IS LESS THAN 1.0 MILL AND IS EXEMPT FROM TRUTH-IN-TAXATION REQUIREMENTS. ADDITIONALLY, SEPARATELY VOTED MILLAGE DEDICATED EXCLUSIVELY FOR LAND PRESERVATION PURPOSES WILL BE LEVIED IN AN ANTICIPATED AMOUNT OF 0.496 MILLS AND A FIRE SPECIAL ASSESSMENT ON NON-EXEMPT REAL PROPERTY OUTSIDE OF THE VILLAGE OF DEXTER OF 0.900 MILLS PER MCL 41.801.

WHEREAS, ESTIMATED GENERAL FUND REVENUES FOR FISCAL YEAR BEGINNING APRIL 1, 2010 AND ENDING MARCH 31, 2011 IS \$ 2,730,210 IN GENERAL REVENUES, \$ 2,500. IN ELECTIONS, \$ 26,250. IN HEALTH & SAFETY, \$ 66,200 FROM BOARDS & COMMISSIONS FOR A TOTAL OF \$ 2,825,160 WITH A FUND BALANCE TRANSFER OF \$173,586.

WHEREAS, THE APPROPRIATED TOWNSHIP GENERAL FUND EXPENDITURES AND AUTHORIZED FUND BALANCE TRANSFER FOR FISCAL YEAR ENDING MARCH 31, 2011 FOR THE TOWNSHIP ACTIVITY COST CENTERS ARE AS FOLLOWS:

101	GENERAL FUND EXPENDITURES	
101	GENERAL GOVERNMENT	\$ 783,976
251	ASSESSOR	\$ 467,125
262	ELECTIONS	\$ 39,495
265	BUILDING & GROUNDS	\$ 53,600
299	UNALLOCATED	\$ - 0 -
300	HEALTH & SAFETY	\$ 1,380,650
336	FIRE DEPARTMENT	\$ - 0 -
410	BOARDS & COMMISSIONS	\$ 253,900
900	CAPITAL OUTLAY	\$ 20,000
	TOTAL EXPENDITURES	\$ 2,998,746
	FUND BALANCE TRANSFER	\$ 173,586

WHEREAS, THE ESTIMATED REVENUES AND APPROPRIATED EXPENDITURES FOR OTHER FUNDS FOR FISCAL YEAR ENDING MARCH 31, 2011 ARE AS FOLLOWS:

OTHER FUNDS		REVENUE	FUND BALANCE TRANSFER	EXPENDITURES
206	FIRE (SPECIAL ASSESSMENT)	\$ 1,008,250	\$ 200,625	\$ 1,208,875
232	TREE MITIGATION FUND	\$ -0-		\$ -0-
242	OPEN SPACE LAND PRESERVATION	\$ 569,950		\$ 569,700
244	ECONOMIC DEV CORP FUND	\$ 18,510		\$ 12,175
245	PUBLIC IMPROVEMENT	\$ 17,300	\$ 16,295	\$ 34,225
246	PUBLIC SAFETY IMPROVE	\$ 15,000	\$ 319,220	\$ 334,200
257	BUDGET STABILIZATION	\$ 250		\$ 160
402	TWP ROAD IMPROVEMENT	\$ 25,102		\$ -0-
403	EAST DELHI BRIDGE SAD	\$ 10,005		\$ 3,500
394	DDA DEBT SERVICE FUND	\$ 2,360,400		\$ 2,284,075
494	DDA CAPITAL PROJECTS	\$ 2,504,400	\$ 461,050	\$ 2,965,450
569	BUILDING AUTHORITY	\$ 78,126		\$ 78,126
590	SEWER FUND	\$ 2,475,680	\$ 248,234	\$ 2,723,914
591	WATER	\$ 3,009,063		\$ 2,794,800
805	CAPITAL PROJECTS	\$ 42,000		\$ 10,000

NOW THEREFORE BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY ADOPTS THE GENERAL FUND BUDGET AND BUDGETS FOR OTHER FUNDS OF SCIO TOWNSHIP BY REFERENCE, WITH REVENUES, EXPENDITURES, ACTIVITY ALLOCATIONS, AND FUND BALANCE TRANSFER AS INDICATED IN THIS RESOLUTION.

BE IT FURTHER RESOLVED: THAT THE BOARD OF TRUSTEES OF THE TOWNSHIP OF SCIO HEREBY ADOPTS THE FISCAL YEAR 2011 BUDGETS BY ACTIVITY COST CENTER. TOWNSHIP OFFICIALS RESPONSIBLE FOR THE EXPENDITURES OF INDIVIDUAL COST CENTERS AUTHORIZED IN THE BUDGET MAY EXPEND FUNDS UP TO, BUT NOT TO EXCEED, THE TOTAL APPROPRIATION AUTHORIZED FOR THE SUM TOTAL OF EACH ACTIVITY, AND MAY MAKE TRANSFERS AMONG THE VARIOUS LINE ITEMS CONTAINED WITHIN THE ACTIVITY COST CENTER APPROPRIATION. HOWEVER, NO TRANSFERS OF APPROPRIATIONS FOR LINE ITEMS RELATED TO PERSONNEL OR CAPITAL OUTLAYS MAY BE MADE WITHOUT PRIOR APPROVAL OF THE TOWNSHIP BOARD THROUGH A FORMAL BUDGET AMENDMENT. ALL PURCHASES SHALL BE MADE CONSISTENT WITH THE ADOPTED PURCHASING POLICY OF THE TOWNSHIP.

BE IT FURTHER RESOLVED: THAT APPROVED APPROPRIATIONS WILL BE DEEMED MAXIMUM AUTHORIZATIONS TO INCUR EXPENDITURES. THE TOWNSHIP MANAGER SHALL EXERCISE SUPERVISION AND CONTROL TO ENSURE THAT ALL EXPENDITURES ARE WITHIN APPROVED APPROPRIATIONS, AND SHALL NOT ISSUE A PURCHASE ORDER FOR EXPENDITURES THAT EXCEED APPROPRIATIONS. THE TOWNSHIP BOARD RESERVES THE RIGHT TO MODIFY, AMEND OR NULLIFY PORTIONS OF THE BUDGET THROUGH AMENDATORY RESOLUTIONS. ANY ACTIVITY TOTAL OF THE APPROPRIATED GENERAL FUND BUDGET MAY NOT BE MODIFIED WITHOUT TOWNSHIP BOARD APPROVAL THROUGH A BUDGET AMENDMENT.

BE IT FURTHER RESOLVED: THAT THE TOWNSHIP MANAGER SHALL TRANSMIT TO THE TOWNSHIP BOARD FOLLOWING THE END OF EACH OF THE FIRST THREE QUARTERS OF THE FISCAL YEAR, AND AS REQUIRED DURING THE FOURTH QUARTER, A REPORT OF FINANCIAL OPERATIONS, INCLUDING, BUT NOT LIMITED TO:

- A) A SUMMARY STATEMENT OF THE ACTUAL FINANCIAL CONDITION OF THE GENERAL FUND AT THE END OF THE PREVIOUS QUARTER (YEAR-TO-DATE);
- B) A SUMMARY STATEMENT SHOWING THE RECEIPTS AND EXPENDITURES AND APPLICABLE ENCUMBRANCES FOR THE PREVIOUS QUARTER AND FOR THE CURRENT FISCAL YEAR TO THE END OF THE PREVIOUS QUARTER; AND,
- C) A LIST OF ANY SIGNIFICANT REVISIONS REQUIRED TO:
 - 1. EXPECTED REVENUES AS ESTIMATED IN THE BUDGET;
 - 2. ESTIMATED EXPENDITURES AS APPROPRIATED IN THE BUDGET.

BE IT FURTHER RESOLVED: THAT NO OBLIGATION SHALL BE INCURRED AGAINST, AND NO PAYMENT SHALL BE MADE FROM ANY ACCOUNT UNLESS THERE IS A SUFFICIENT UNENCUMBERED BALANCE IN THE APPROPRIATION FOR THE SPECIFIC ACTIVITY AND SUFFICIENT BUDGETED FUNDS ARE OR WILL BE AVAILABLE TO MEET THE OBLIGATION.

BE IT FURTHER RESOLVED: THAT WHENEVER IT APPEARS TO THE TOWNSHIP MANAGER OR TOWNSHIP BOARD THAT THE ACTUAL AND PROBABLE REVENUES WILL BE LESS THAN THE ESTIMATED REVENUES UPON WHICH APPROPRIATIONS FROM SUCH FUND WERE BASED, OR WHEN IT APPEARS THAT EXPENDITURES FOR ANY ACTIVITY COST CENTER SHALL EXCEED AN APPROPRIATION, THE TOWNSHIP MANAGER SHALL PRESENT TO THE TOWNSHIP BOARD RECOMMENDATIONS TO PREVENT EXPENDITURES FROM EXCEEDING AVAILABLE REVENUES OR APPROPRIATIONS FOR THE CURRENT FISCAL YEAR. SUCH RECOMMENDATIONS SHALL INCLUDE PROPOSALS FOR REDUCING APPROPRIATIONS OR INCREASING AVAILABLE REVENUES, OR BOTH.

BE IT FURTHER RESOLVED: THAT ANY OBLIGATION INCURRED OR PAYMENT AUTHORIZED IN VIOLATION OF THIS RESOLUTION SHALL BE VOID AND MAY SUBJECT ANY RESPONSIBLE OFFICIAL OR EMPLOYEE(S) TO DISCIPLINARY ACTION AS PROVIDED BY LAW.

BOARD ADOPTION

MOTION MADE BY TRUSTEE KNOWLES, SECONDED BY TRUSTEE READ, TO ADOPT THE FOREGOING RESOLUTION.

UPON ROLL CALL VOTE, THE FOLLOWING MEMBERS VOTED:

AYE: CLARK, GREEN, KNOWLES, PALMER, READ

NAY: NONE

ABSENT: DELONG, HEDBERG

THE ABOVE RESOLUTION WAS DULY ADOPTED AT A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE TOWNSHIP OF SCIO ON THE 23RD DAY OF MARCH, 2010



NANCY HEDBERG,
SCIO TOWNSHIP CLERK